



Local BG Talent Booking Policy

Updated: February 29 2025

INTRODUCTION

Welcome to Local BG Talent agency. This agency represents background performers. If this is your first time working in the industry, please familiarize yourself with being a background performer. We have our own background handbook! If you would like to have a copy please feel free to reach out and we will send it to you. For more information you can also follow this [link](#) to the actra Toronto website about background performance.

COMMUNICATION

emails must be replied to with the word “confirmed”. If the performer does not reply with “confirmed” the booking not confirmed. Responses to ads over social media ARE NOT official bookings are only confirmed over email localbgtalent@gmail.com.

I PROMISE

LATE TALENT

When late for covid tests, fittings, or shooting dates performers must alert Localbgtalent@gmail.com their ETA immediately. Production reserves the right to cancel engagements According to the ACTRA IPA. Local BG Talent reserves the right to retain any pre-Paid commission. ALWAYS

TO READ

CANCELLATION BY TALENT

Payment for Cancellations by the performer before shooting and after Covid testing will not be honoured by production. Local BG Talent Reserves the right to retain any commission for cancelled bookings that are within 24 hours of the booked shoot date. **After 2 unwarranted cancellations Local Bg Talent will no longer represent the performer on our roster.**

EVERYTHING IN

A603 Failure to Fulfil Engagement When a Performer does not fulfill a contracted engagement, which causes a cancellation, postponement, or delay of production, subject to the Grievance procedure the Performer may be required to forfeit the Performer’s fee, except where the Performer’s failure to fulfil such an engagement is caused by illness (subject to Article A1909) or other reason beyond the control of the Performer. Valid and verifiable certification of illness must be supplied if requested by the Producer. The Producer shall not withhold any of the Performer’s fee pursuant to this Article, but may pay the disputed amount to ACTRA in trust, pending determination by the Joint Standing Committee of whether there has been a breach of contract by the Performer. The Joint Standing Committee will meet within seven (7) days of a dispute arising under this Article.

How to pay

Payments are preferred through E-transfer, there may be alternative arrangements for payment on a case-to-case basis, just contact us to arrange payment.

E-transfers must be sent to:
localbgtalent@gmail.com

EMAILS THAT

Option 1: Pre-Paid Flat RATE Commission (SAVE MONEY!)

- AMOUNT DUE will be when a final CALLTIME confirmation email is confirmed and your deadline is 10 min before your call time.
- **You must pay by E transfer for Option 1**
- **Upgrades** to a higher background category from what you are booked (from non union to green voucher, or to photo double or SSE) you must report it and pay the difference according to the fee chart. Failure to report your upgrade will result in being removed from our roster
- **Upgrades to ACTOR, NUDITY, or Principal roles are charged 15%**

MY AGENT

2025 FLAT RATES (*These are not hourly rates; these are what you pay to us as commission if you pre-pay option 1)

Non-Union Performers AABP	\$18.50
Full, ACTRA, Apprentices and Yellow	\$45.00
SSE Performers	\$55.00
STAND IN	\$45.00
PHOTO DOUBLE	\$45.00

****All flat rates are HST included****

****All rates subject to change annually based on minimum wage and ACTRA IPA****

RENTALS: We charge 15% for rentals of props and specialty items, Classic cars +HST will be calculated by Local BG Talent and confirmed over email.

SENDS ME

Fittings: Costume, contact lenses, and prosthetic 10% + HST will be calculated by local BG Talent and confirmed over email.

AND I WILL CONFIRM.

Commercials: All commercials for all categories are 15% + HST there is no option 1 for Commercials.

ACTOR/PRINCIPAL ROLES: All actor or principal roles are 15% +HST there is no option 1 for Actor or principal categories.

UPGRADES: It is on an honour system, if your rate was upgraded on set, we appreciate that you are honest and pay the commission on it, if we find out you got upgraded and did not report it we will remove you from our roster for any future bookings.

OPTION #2 – “The old fashioned way”

- Commission “the old-fashioned way” which means after talent receives payment from production the rate is **15% + HST (including covid tests, fittings, travel and specialty rentals)**
- Performers must send a screen shot or photo of their paystub to localbgtalent@gmail.com
- **Non-Union Performers** must write the agency address on their contracts if they should choose this option by request over email.

All commission rates for any other engagements such as, speaking roles, SIPS, non union productions, prop rentals, and all off camera jobs can be negotiated on an individual basis. *Failure to pay commission will revoke membership of the Local Bg Talent roster. ****

THIS ENTIRE

ACTRA MEMBERS rates are subject to updates every year. If the chart below is not up to date, please follow this link or check the ACTRA Toronto website for the updated rates.
<https://www.actra.ca/wp-content/uploads/2020/03/2019-2021-IPA-rates.pdf>